

Parish Council Meeting Agenda-Minutes

St Boniface Parish

Meeting Date: 9/25/2024 6:00PM

Attendees:

Council Members		Parishioners in Attendance		St. Boniface Staff	
Jackie Chesher	X			Father Rudy	X
Eusebio Picardo				Jenni Lindgren	X
Tito Sanchez	X			Kim Childs	X
Casey Scullin	X				
Jacob Bryant	X				
Joe Ruter					
Rich Kelly	X				
Mark Lewis	X				
Carol Roosa					

CALL TO ORDER and WELCOME

- Approve July minutes- approved
- Council members address issues during the meeting; guests speak upon approval, and at the end of the meeting

Opening Prayer - Fr Rudy

PASTORAL REPORT – Fr Rudy

- Update: delegation of responsibilities to Fr. Samuel and Fr. Miguel:
 - Fr. Samuel: appointed Worship director for the parish family
 - Miguel: appointed as Evangelization director for the parish family
 - Both priests are saying Masses at Holy Family, St. Leo and St. Joseph
- Update: Beacons of Light
 - Work of the Envisioning Team is complete and work on implementation plans will begin next month – parish family priorities and goals were distributed to the parish along with the minutes from the last parish council meeting
 - Rosemarie from Catholic Leadership Institute will be meeting with Fr. Rudy and then the implementation teams
 - Implementation teams will consist of 6 representatives from each parish – Fr. Rudy has already contacted those who will participate in implementation
 - The Next Generation process will begin to have more involvement on the part of parish staffs during this phase
- Update: Hispanic Festival
 - Jenni updated – income from the festival was \$46,117 gross which is up from last year, expenses were \$20,644.26
 - To support these festivals and festivals going forward, some items were purchased: tents, baby changing stations; purchased griddles and a permanent ticket booth structure. After costing out, it was cheaper to purchase these rather than rent out for festivals or other parish events; want to purchase refrigerators so there will be fund raisers to buy those

- Feedback from those attended the festival was it was a very friendly, family atmosphere

SCHOOL REPORT – Kim Childs:

- Old Business:
 - Update: STEM grant – distribution of funds:
 - Hired someone to be the STEM teacher
 - Established a STEM club for students
 - Update: open pre-school position
 - Hired a teacher and have two aides for the class
 - Update: safety conference:
 - Developed a committee for safety in the school
 - \$2500 grant that allowed the installation of AED boxes – Jim will get trained in their use
 - Panic button will be installed in the school office
 - Stop the bleed kit – which is a type first aid kit will be purchased
- New Business:
 - Having first destination high school meeting in the gymnasium for 8th graders – local catholic high schools were represented
 - Maintenance staff is currently understaffed due to illness and absence, but managing
 - Wrapping up first trimester – 200 kids; getting report cards ready
 - Preschool – billing and collections for pre-school is behind; vendor is currently backlogged so difficult to determine when funds will be received
 - Another challenge facing pre-school billing is to get parents to fill out needed paperwork to get payments – that is being worked on

FINANCIAL REPORT – Jenni Lindgren:

- Old Business:
 - Update: status of coal chute repair:
 - \$39,401 estimate for repair; Anderson Building is also working on an estimate – will be moving forward on the coal chute with approved Archdiocesan contractors
 - Update: status on tuck pointing of church building:
 - 2 estimates \$90,000 just for church and \$95,000 for church and school – still sorting through bids – work will probably be done next year
 - Suggested to get a third estimates – tried with no success
 - Update: lead and asbestos abatement for school windows:
 - Work is finished
 - Update: AC in cafeteria and gymnasium:
 - Café AC have 4 estimates that range from \$19, 000 to \$47,000 - still finalizing the contractor
 - Gym AC estimate is \$215,000 so work is tabled for now
- New Business:
 - Eaves around the Rectory need painting and some repair – that will be completed by the end of the year
 - Applied for two safety grants: one grant for the school was denied while the grant for the church was accepted; church will receive \$148,5000 and will be used to:
 - place cameras in the parish office, and the church; will replace current locks with key cards

- Start safety ministry at Masses – what if there is an issue, how does it get handled? Another example, what is there is a physical/infrastructure problem? Need to have a method of communicating issued from one Mass to the next. Jenni will lead this effort
- Sound system: the mixer broke and caused problems; it is in the process of being shipped; Chris will be help with installation
- Financial update: met last week – while some of the money from the bequest to the parish has been received and invested, some is still going through probate; money received is invested in multiple banks; fiscal year had mild surpluses for both church and school – budgets are performing well and assets are performing well
- Collections from Sunday are down some; gifts are down some; investments are earning interest; music up due to purchase of new books
- School: the capital repair and maintenance of the lead and asbestos abatement for the school windows will be paid by the church
- Worship committee – Joe Ruter: absent
- SVDP update – Rich Kelly:
 - Update: voicemail message for SVDP was added to parish phone system
 - Seeing average of 120 families a month
 - With the return of St. Ursula volunteers, the food pantry has gone back to its weekly schedule

OLD BUSINESS:

- Revised by-laws:
 - Review and sign: discussed the bylaws and amended as follows:
 - Amended to replace age of 18 years old with 16 years old
 - Amended to state attendance by others than council members is by invitation only – must contact the Council Chair to receive an invitation
 - Attendance at parish council is now by invitation only – update Facebook, bulletin cover and announcement for parish council meetings
- Council elections:
 - By-laws state council members are appointed by the Pastor – to comply, current member resigned and Fr. Rudy formally appointed all current members
- Stewardship weekend:
 - Finalize list of committees:
 - Parish Council – Jackie Chesher
 - Worship – Chris Noel
 - Bereavement – Lisa Biedenbach
 - Choir - Jacob
 - SVDP – Gail Kelly
 - Safety – Jenni Lindgren
 - Finance – Rich Kelly
 - Building and Grounds – Tom Lienhart/ Tim Cable
 - Liturgical Committee – Carol Roosa
 - Altar Society – Carol Roosa
 - Finalize what Masses will be included – need for Spanish speaking representatives at the Spanish Masses
 - Finalize logistics – set up the big tent on the Saturday of the weekend and set up tables weekend of November 9th

- Parish bells:
 - Update - Still not ringing on schedule – still broken and problem is being sorted out; to replace the timer with a digital system, that is cost prohibitive
- Update on status: can a book be placed at the doors to include those who need for prayers – still pending
- Update on status: Can a time limit be put in place for how long people on the list? Put a three-week limit and then move to the book – Carol will follow up
- Update on status: Labelling of United in Christ book: LaVerne to label - pending
- Update on status: Church needs deep cleaning – item was in bulletin, Carol gathering volunteers

Next meeting is November 20 at 6:00PM in the Parish Office meeting room