

# St Vincent DePaul Meeting Minutes

## St Boniface Conference

**Meeting Date:** 9/26/2017

### Attendees:

Marie Michel	X	Kathy Boh	X		
Barb Luken	X	Rich Kelly			
Casey Scullin	X	Sue Crosby	X		
Chuck Menke	X	Stephanie Heidemann	X		
David Crosby	X				
Gail Kelly					
Jim Kuhn	X				
Karen Cable	X				

### CALL TO ORDER

- Opening prayer – Kathy Boh

### SECRETARY REPORT – Casey Scullin

- Approval of previous meeting's minutes - approved
- National Member Database – no difference between “captured” and “entered”
- Activity updates – Barb wrote three Thank You notes – one to Nuxolls’ for a donation in memory of Nick, one to the Food Truck folks to donating left over food and one to Bishop Binzer for working the pantry
- Thank You note – time to revise wording of the notes to more accurately reflect our conference; would revise wording around frequency of prayer, for whom we pray and to have it reference St Boniface

### TREASURER'S REPORT – Chuck Menke

- Review of month's receipts and expenditures
  - All submitted invoices been paid
  - Balance ending after payment is \$6347.24
  - Save records of thank you notes the conference receives as a record of donations we make for three years per conference rules
  - As to liability insurance, don't think we have it, but Bank Street has waiver forms we can use to have people sign
  - We do have a certificate of liability insurance, but appears it is expired – Chuck will follow up
- Activity updates... Tax Exempt ???
  - What tax-exempt number should we be using? Shouldn't be using the parish number; should have our own number
- The SVDP conference fiscal year is over the end of September

### References Material

- There is a SVDP web site that is good source of information related to both the national and local chapters

## **SPIRITUAL FORMATION – Kathy Boh**

- A review of facts and event in St Vincent's life were reviewed
- Brief review of readings – read by Stephanie
- Reading of the Gospel – Barb
- SVDP quotes reviewed and recited – Kathy

## **Discussion around boundaries for allowing people to use the pantry:**

- In some instances rules are "flexed" to accommodate some people in need
- Will often inform people who are "outliers" that location of other resources

## **OLD BUSINESS**

- District Council Presidential Election – Barb
  - Our election results: 6 votes for the gentleman and 5 for the lady
  - To date, only 25% of the conferences have submitted their votes to Bank Street so election is not yet over
- St. Ursula Meeting(Sept 15) – Barb
  - Girls will work 4<sup>th</sup> Saturday of the month, but....
  - Girls have other commitments so sometimes are little late or absent
  - Next Weidner child (Abbie) is the head of the St Ursula group
  - Checking to see if the girls can cover the 11/11 pantry as there is also Ozanam meeting
- FreeStore Food Bank Appreciation Meeting (Aug 31) – Sue/Dave/Barb
  - No longer need to take civil rights training on line since Barb, Sue and Dave went to the Free Store training
  - Sue shared "aha" moments
    - Branding – develop materials the contain a story and an associated picture to help with fund raising
    - Computer tracking program – supports requests for grant money; good for capturing client data; this tracks at an individual level
    - SVDP will begin something similar in 2018
    - Some pantries no longer accept or distribute sweets due to the high rate of diabetes
    - Free Store has a calendar for their activities – trying to obtain a copy
    - Food is now ordered on line
  - Dave shared:
    - Trying to reduce or eliminate plastic bags, but providing canvas is problematic
    - Having difficulty getting people to bring them back
    - In 2011 served 6 million meals, this year it is projected 24 million meals
- Thanksgiving –Sue/Barb
  - Jim suggest to have a police officer at the Thanksgiving give away
  - Barb checking with St Xavier for food donations; St Ursula does food drive in the Spring
  - Barb will post donation requests from Parish for Thanksgiving on 10/21
  - Will begin registering people in October for Thanksgiving give away
  - Give away will be on 11/18 – projected 120 families will participate
  - Sue reviewed estimated food needs for the give away
  - Pantry has process in place to manage the distribution
  - At next meeting will revisit the Thanksgiving food list to determine if items need to be cut
- Reviewed what Bank Street is doing for the Holidays

- Ozanam Training at St Boniface – Nov 11 9-3PM –Barb
  - Don will be providing the training
  - Will be here to gauge what will be needed
  - Should we use VonderHaar's in appreciation of their generosity?
- Masses – Kathy
  - Arranging Mass requires advance notice
  - 10/29 is the anniversary of the St Boniface founding in 1905
  - Mass for our donors, one for those we serve and one for members
    - Mass for donors on 10/29 at 10:00
    - Remaining Masses will be in 2018
- Need to determine when to do a recommissioning of the conference
- Counters – October 31- Dave and Jim

#### **NEW BUSINESS**

- District Council Officers Meeting (Sept 16) – Barb
  - Presented recruitment flyer and personal assessment for Servant Leader
  - What are we doing to conference members to take on responsibility and do succession planning?
  - First step is to disseminate information on the conference workings
- Home Visits/Vouchers – Barb
  - Vouchers do not cost the conference anything
  - Donating to and shopping at a SVdP Retail Store helps to fund vouchers for others
- Membership (Amber, classification) – Barb
  - Status of Amber as member – has had life changes so is limited in what role she can play; is no longer an active member, but will be an associate member
- Relationship with Parish – Jim
  - There is no need to reimburse the church for the use of their facilities – SVDP is part of their mission to assist
  - We may give gas card/Christmas gift
- Other concerns/interests???... Oct 1 Fall Fellowship, Oct 7 Poverty workshop
- Next Meeting ? (Crosbys and Karen Cable traveling in Oct)
  - Next meeting October 24<sup>th</sup> based on availability
- Thanks to Jim for delivering bed frames

#### **Christmas:**

- St Boniface has a giving tree for Christmas
- Last year, expanded food choices and number of selections for the Christmas holiday

#### **CLOSING PRAYER – Kathy Boh**